



**PSYCHOLOGISTS IN HOSPITALS
AND HEALTH CENTRES**
SECTION
**PSYCHOLOGUES EN MILIEUX
HOSPITALIERS ET EN CENTRES
DE SANTÉ**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: April 24 , 2025

Time: 1:00 p.m to 2:00 pm EDT

Attended: L. Graff, J. Heintz Grove, J. Pellizzari, S. Greenham, A. Pontefract, S. Kidd, A. O’Callahan, K. Collimore, K. Mothersill

Regrets: B Diplock

1. Approval/ Additions to Agenda (All) - approved
2. Approval of Minutes – March 17, 2025, previously distributed; approved
3. Reports from Executive
 - a) Chair (Lesley)

Follow up re: CPA Code of Conduct required sign-off by Chair, Secretary/Treasurer– noted two items which may be relevant for executive as a whole; privacy and conflict of interest. Good process to ensure consent of executive members to include identifying information (ie names) in Section minutes as they will be posted publicly, noting the website includes profiles of executive members currently. No concerns raised – all attending provided consent to include their names in minutes and Section communications.

Action: Jane to check with Kerry /Ben, who were not present at time of discussion, re consent, and update executive.

Conflict of Interest(CoI) review and declaration: proposed CoI be standing item on agenda for awareness. **Action:** Lesley to send relevant section from the CoC to executive for review and response. No anticipated concerns but seen as relevant to ensure due diligence for CPA.

ASPPB and APA review of Master’s licencing update: reported at March meeting that professional practice-related section chairs invited to meeting to review this development in the US; neither Lesley or Sean were able to attend. Dr Linares (Neuropsychology section) provided post meeting summary. Key points: ASPPB position differs from CPA’s position (ie maintain doctoral standard); ASPPB position is guideline not prescriptive; advocate for funding to boost PsyD training in Canada to address mental health service shortages; consider data to support CPA position. Dr Madon reviewing with CPA executive and will connect back to the group.

Response to Section request re EDIA and letter; Section leads had advised plan unchanged following CEO communication; Executive had consulted with other sections who also desired opportunity for collective conversation. Media coverage engaged lead Sections. Would welcome opportunity to review together at CPA convention Section Chairs meeting for direct conversation and action plan.

Canadian Psychology response article: Kerry was thanked for his leadership in preparing the article in conjunction with Section executive; all were providing final review with plan to submit this week

- b) Secretary- Treasurer (Jane)
Quarterly Report from CPA ending March 31, 2025
Revenue: 1823; Expenses: 265 = Balance: \$3900.02
As the balance currently compared to year over year prior comparisons is lower, the committee is reviewing ongoing expenses with a cautious lens. Expense for CPA joint reception – the multi-section group organizing the reception agreed to choose the lowest per person cost option for food/beverages with a goal of having sufficient quantity.
 - c) Student Report (Aidan)
May 14, 2025 Student national webinar Zoom Meeting– 2 current residents engaged; session for clinical psychology students to start preparing training plan toward residency. Aiden to moderate session; will share resources; guided questions provided to support the conversation.
Action: Aiden to distribute poster this week. Executive members asked to distribute to clinical training programs they are affiliated with. Lesley has connected Aiden with Dr Hagstrom (CCPPP) to facilitate distribution to training programs.
 - d) Member at Large items – deferred
 - e) Communications - deferred
4. Bring forward for Decision/Action
- f) **Psynopsis 2025 special edition 12:30-1 pm CST**
 - Kerry prepared theme description and call for articles for next Psynopsis; now posted on CPA website and will be in current Psynopsis edition. Articles are brief with word count 400-900; may be up to 10 articles in the edition; July 1 deadline for submissions. Following brainstorming to create awareness and outreach, several actions were identified:
Action
 - Lesley to send link and special edition information via Section listserv and to national community of practice email list
 - Lesley to contact Clinical section to request they distribute if supportive
 - Request listserv distribution by other sections? -need Exec member to take lead
 - Kerry to connect with recent years Section award winners (Excellence and Early Career) to invite contribution from them/colleagues
 - All to inform local colleagues of this opportunity
 - Any interested in preparing a submission are welcome to consult with Kerry prior to preparing
 - Map plan and participants to review and prioritize submissions and provide editorial feedback where appropriate – on agenda for next meeting.
 - g) **CPA health sector task force** – update (Sean)
 - Policy primer background document on retention and recruitment in preparation by Glenn Brimacombe based on discussion points raised by task force members to date
 - Data strategy to access or generate key workforce information currently and going forward on regular basis important for business case
 - Planning to prepare brief case examples based on semistructured interviews of strategies/lessons learned where there have been tangible developments (potentially BC, MB, NB, and/or Quebec)

- Anticipate meeting at CPA will use policy primer as springboard to map concrete plan for 2025-26; possibly shaping to a regular meeting of leaders across Canada and better engagement of provincial associations to meet share successful actions and outcomes ; CPA meeting of task force will be hybrid virtual and in person; PHHC executive at convention welcome to attend if able.

h) **National community of practice advocacy** – deferred (Sean)

i) New Business

Section Awards terms of reference

- Was query whether former awardee can be nominated again. Following discussion of options, consensus of group was can only be recipient once for award, noting Early Career awardee could in future be considered for Excellence award.
Action: Lesley to update ToR for each award to reflect can only be recipient once.
Amanda to compile list of past winners of Section awards to post on Section webpage via CPA webmaster.
Sean to respond to query

j) Meeting schedule (All)

likely Tuesday May 20th or later that week because of Monday holiday; agenda includes AGM prep, award decisions, plan for special edition submission reviews and editorial feedback
Action: Lesley to send invite

k) Adjournment 2:00 pm.